GUIDE FOR THE PRODUCTION OF FISHERIES AND OCEANS CANADA REPORTS

Fisheries and Oceans Canada
Ottawa

(Revised: 07/05/2014)

Fisheries and Oceans Canada | Pêches et Océans Canada

Canada

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ABSTRACT

Fisheries and Oceans Canada. 2003. Guide for the production of Fisheries and Oceans Canada reports: iv + 23 p.

This guide details the required format for publishing print and electronic versions of Fisheries and Oceans Canada reports. In addition, it outlines the procedures for the preparation and distribution of these reports.

Designed primarily to assist authors in preparing reports for Fisheries and Oceans Canada, it contains information on the basic parts of a report including examples of covers, title pages, colophons, citations, abbreviations, and bibliographic references.

The purpose of the guide is to ensure that reports have a consistent format, are easy to retrieve, and are economical to produce.

RÉSUMÉ

Pêches et Océans Canada. 2003. Guide pour la préparation des rapports de Pêches et Océans Canada: iv + 25 p.

Ce guide présente les formats requis pour la publication des rapports de Pêches et Océans Canada en versions imprimée et électronique. De plus, il donne les grandes lignes des procédures pour la préparation et la diffusion de ces rapports.

Conçu pour aider les auteurs dans la préparation des rapports de Pêches et Océans Canada, il contient des informations sur les différentes parties des rapports, notamment des exemples de couvertures, pages titres, page de colophon, citations, abréviations et des références bibliographiques.

Le présent guide vise à faire en sorte que les rapports aient une présentation uniforme, soient faciles à trouver et économiques à produire.

1.0. INTRODUCTION

This guide specifies formats for both print and electronic versions and procedures for the preparation and distribution of the Fisheries and Oceans Canada's eight report series, listed below:

Canadian Technical Report of Fisheries and Aquatic Sciences
Canadian Manuscript Report of Fisheries and Aquatic Sciences
Canadian Data Report of Fisheries and Aquatic Sciences
Canadian Industry Report of Fisheries and Aquatic Sciences
Canadian Technical Report of Hydrography and Ocean Sciences
Canadian Data Report of Hydrography and Ocean Sciences
Canadian Contractor Report of Hydrography and Ocean Sciences
Economic and Commercial Analysis Report

The purpose of the guide is to ensure that reports have a consistent format, are easy to retrieve, and are economical to produce.

This guide replaces the Guide for the Production of Department of Fisheries and Oceans Reports, 1990.

2.0. PUBLICATION PROCEDURE

The Department's regional establishments and headquarters groups finance and arrange the publication and distribution of publications. Although reports in departmental series are numbered nationally, individual titles are also produced by regional establishments and headquarters groups. Directors and group leaders have the editorial responsibility for format and for accuracy of content for reports issued by their establishments. They also have the responsibility for ensuring long-term access to their publications by depositing print copies in departmental libraries and electronic reports on the Department's archive server.

Prior to publication, a completed "Request for DFO Report Number" form must be sent by the issuing establishment to the Communications Branch in Ottawa where a report number is assigned. Numbers should be requested just prior to publication so that report numbers and publication dates in the series correspond. Authors may also wish to consult the Communications Branch's Publishing Policies and Procedures document (http://intra.dfo-mpo.gc.ca/IntraCom/publication/policy_e.htm).

If, after a number has been assigned, it is decided that the report will not be published, the Communications Branch should be notified so that the report number can be flagged for reassignment.

Non-departmental authors may publish in the report series. These authors should arrange for publication with the most appropriate departmental establishment, in terms of geography or area of interest; this establishment becomes the issuing establishment.

3.0. CONTENT

Reports in these series communicate new scientific information, document scientific data, summarize existing knowledge, provide economic and commercial analyses, or offer technical recommendations. The primary function and the intended audience of a report determine the series in which it should be published.

Technical and manuscript reports contain scientific and technical information that contributes to existing knowledge but which is not appropriate for the primary literature. Technical reports are directed to national or international audiences while manuscript reports deal primarily with national or regional issues. Distribution of printed manuscript reports is generally to regional audiences.

Data reports provide a medium for filing and archiving data compilations where little or no analysis is included. Such compilations commonly will have been prepared in support of primary publications or other reports. Generally, data specifically required to substantiate analyses should appear with the analyses as tables or appendices in a technical or manuscript report. Raw data considered worth archiving but not specifically reported for substantiation should be published separately as a data report.

Economic reports contain analyses of trends, studies of government policies, marketing programs, support programs, trade, tariffs, etc., and are directed to national and international audiences.

Contractor reports are unedited final reports from scientific and technical projects contracted by the oceanographic sciences and hydrographic sectors of the Department. The contents of the reports are the responsibility of the contractor and do not necessarily reflect the official policies of Fisheries and Oceans Canada. If warranted, contractor reports may be rewritten for other departmental publications series or for publication outside the government.

Industry reports contain the results of research and development useful to industry and are directed primarily toward individuals in the primary and secondary sectors of the fishing and marine industries. Distribution of industry reports is to national and international audiences.

4.0. FORMAT

4.1. REPORT NUMBER

For records in departmental series, a report number is assigned by the Communications Branch in Ottawa, on receipt of a completed "Request for DFO Report Number" form. An electronic version of the form is available on the Intranet at http://intra.dfo-mpo.gc.ca/IntraCom/report/form.doc.

Multi-volume reports are assigned a common report number. It should be clear from the title of the report that the report has more than one part.

Examples:

> A fish habitat survey of the Jacquet River Watershed, Restigouche County, N.B. Volume 4: Species composition and relative abundance of benthic macro-invertebrates.
>
> A user's guide to nonlinear response surface analysis software. Part II: Plotting response surface contours (RSAPLOT).

Include a preface in each volume of the report to explain the format of the report. If possible, the preface should include volume or part numbers and their titles.

4.2. COVER

For all series except the Economic and Commercial Analysis Report series, the following information is left-justified, on the front cover: title of the report; author(s); issuing establishment and its address; publication date; and series title and report number. Author(s) may include their electronic mail addresses. Use the year in which the report appears, not the date when the work was done, for the publication date. For economic reports, only the title, author(s), issuing establishment and its address, and the series title and report number are found on the cover. For economic reports prepared under contract, only the title and the series name and number appear on the cover. A brief explanation of the history, function, and scope of the series is printed inside the front cover.

Although a uniform format has been adopted for the covers of the Department's report series, different colors are used for each. Regional establishments are responsible for having their own covers printed according to the specifications in Appendix 2.
Templates for the covers and the inside explanatory material for the eight report series are available on the Intranet at
http://intra.dfo-mpo.gc.ca/intracom/report/template/index_e.htm.

For electronic reports, cover pages are optional except for reports published on compact disk (CD). When an electronic report includes a cover page, the cover information specified above appears on the electronic cover. For reports published on CD, this information should be printed on the CD cover sleeve.

4.3. BILINGUAL REPORTS

Print reports containing both the English and French versions of the text are tumbled or side-by-side. Side-by-side reports contain the English and French text in separate columns; the paragraphs in each version are top-aligned.

Generally, electronic reports are published in one language only and contain a link to the other language version, if it exists.

4.4. MANUSCRIPT PREPARATION

Reports are organized as scientific papers and may contain the following sections: introduction, materials and methods, results, discussion, acknowledgments, references. Tables, figures, and appendices are included if required.

Use 10 point Arial or Times New Roman font if report is printed two column or 12 point if one column, ragged right or with right and left margins justified. Printed reports should be printed on both sides of the page.

Reports published on CD should follow all of the guidelines in regards to font size and layout. To maintain integrity of the electronic publication, it should be burned on the CD in .pdf format. In addition, it should have internal hyperlinks from the table of contents to the appropriate sections and tables.

4.5. TITLE PAGE

The title page, page i of the report, is the main instrument of bibliographic description; therefore, completeness and accuracy are essential. For reports in all series except the Economic and Commercial Analysis Report series, the following information is centred on the title page: the series title and report number; publication year; the title of the report, and its part or volume number, if applicable; author(s); and the issuing establishment(s) and address(es). Issuing establishments may include their own sequential report numbers.

If the author's address is not that of the issuing establishment, the address of the issuing establishment appears after the author's name on the cover and title page. The author's address is provided in footnote on the title page.

When financial support for the report has been received from several departmental establishments, use all the addresses on the cover and title page, if possible.

For economic reports, the following information is left-justified on the title page: title; personal author(s), if applicable; issuing establishment and its address; publication date; contractor, if the report was prepared under contract; the Fisheries and Oceans Canada contract number, if applicable; and the series title and report number.

See Appendix 3 for examples of title pages.

4.6. COLOPHON PAGE

The colophon page, page ii, bears the copyright statement, the International Standard Serial Number (ISSN), Communication Canada catalog number (Cat. No.), the correct citation for the report, and the web site address, if applicable.

The copyright statement consists of the copyright symbol, ©; the phrase, "Her Majesty the Queen in Right of Canada" and the year of publication. All reports are crown-copyrighted.

The ISSNs and catalog numbers for departmental series are listed below with the authorized abbreviations for series names:

ABBREVIATION	ISSN – print	ISSN - electronic	Cat. No.
English reports			
Can. Tech. Rep. Fish. Aquat. Sci.	0706-6457	1488-5379	Fs 97-6/0000E
Can. Manuscr. Rep. Fish. Aquat. Sci.	0706-6473	1488-5387	Fs 97-4/0000E
Can. Data Rep. Fish. Aquat. Sci.	0706-6465	1488-5395	Fs 97-13/0000E
Can. Ind. Rep. Fish. Aquat. Sci.	0706-3694	1488-5409	Fs 97-14/0000E
Can. Tech. Rep. Hydrogr. Ocean Sci.	0711-6764	1488-5417	Fs 97-18/0000E
Can. Data Rep. Hydrogr. Ocean Sci.	0711-6721	1488-5433	Fs 97-16/0000E
Can. Contract. Rep. Hydrogr. Ocean Sci.	0711-6748	1488-5425	Fs 97-17/0000E
Econ. Commer. Anal. Rep.	0843-5626	1488-5441	Fs 66-5/0000E
French reports			
Rapp. tech. can. sci. halieut. aquat.	0706-6570	1488-545X	Fs 97-6/0000F
Rapp. manus. can. sci. halieut. aquat.	0706-6589	1488-5468	Fs 97-4/0000F
Rapp. stat. can. sci. halieut. aquat.	0706-6597	1488-5506	Fs 97-13/0000F
Rapp. can. ind. sci. halieut. aquat.	0704-3708	1488-5476	Fs 97-14/0000F
Rapp. tech. can. hydrogr. sci. océan.	0711-6772	1488-5484	Fs 97-18/0000F
Rapp. stat. can. hydrogr. sci. océan.	0711-673X	1488-5522	Fs 97-16/0000F
Rapp. can. entrepr. hydrogr. sci. océan.	0711-6756	1488-5514	Fs 97-17/0000F
Rapp. anal. écon. commer.	0847-1185	1488-5492	Fs 66-5/0000F

Insert the report number in the catalog number. For multi-volume reports, include the volume or part number as part of the catalog number. For reports that are published electronically, add a hyphen after the catalog number, followed by the suffix HTML, PDF, or MRC (for CD-ROM) depending on which format they are published in. Bilingual, side-by-side reports have no letter after the catalog number, and the ISSN for English reports is used on the colophon page. In bilingual, tumbled reports, the ISSN for English reports is used on both the English and French colophon pages.

Examples:

Fs 97-18/93E
Fs 97-14/178F
Fs 66-5/30
Fs 97-13/724(Vol.4)E
Fs97-13/724(Vol.3)E-MRC

For reports published only in electronic format (i.e. web published or on CD) use the ISSN designated for electronic publications. For reports published in print with a CD attached or Internet copy, include both ISSNs (print plus electronic).

Appendix 4 contains an example of a colophon page.

4.7. CORRECT CITATION

The correct citation consists of author(s) name(s); publication year; title; the abbreviated series name and report number, if applicable; and pagination for print reports and electronic reports in .pdf files. List the pagination as prescribed in the examples below, that is the preliminary pages plus the number of pages in the body of the report.

Examples:

Larocque, R. 2000. A SCUBA technique for collecting live *Sebastes spp.* specimens. Can. Tech. Rep. Fish. Aquat. Sci. 2309: v +13 p.

Thomson, A.J. and McKinnell, S. 1997. Summary of reported Atlantic salmon (*Salmo salar*) catches and sightings in British Columbia and adjacent waters in 1996. Can. Manuscr. Rep. Fish. Aquat. Sci. 2407: iv + 37 p.

Brown, T.G., Barton, L., and Langford, G. 1999. Coho salmon habitat within Black Creek, Vancouver Island. Can. Tech. Rep. Fish. Aquat. Sci. 2294: vii + 75 p.

The correct citation is located at the bottom of the colophon page and above the abstract and the résumé. None of the elements in the correct citation is translated.

4.8. CONTENTS PAGE

A table of contents is optional; when present, the contents page begins at page iii. First -order headings are typed flush left and second, third, and fourth level headings are indented 3, 6, and 9 spaces, respectively. It may be appropriate to omit fourth-level headings, and in some cases, third order headings, especially in a lengthy report. This is a matter of judgement for the authors, who should balance the needs of their readers with the increased cost and inconvenience of an exhaustive table of contents. A list of illustrations or tables, or both, may be presented, immediately following the contents if necessary for understanding the organization of the report.

For electronic reports, links from headings on the contents page to the appropriate sections in the body of the report improve readability.

4.9. ABSTRACT AND RÉSUMÉ

All reports must contain an English abstract and a French résumé. This follows the table of contents page(s) if the report contains a contents page or is page iii, if no contents

page is present. The abstract serves a double function. It contains a summary of the major results and conclusions of the report and enhances information retrieval. It should be restricted to about 135 words to conform to the requirements of abstracting and indexing services and computerized information retrieval systems.

The correct citation is printed above the abstract and the résumé in the language of the report.

It is the responsibility of the issuing establishment to arrange for translation of the abstract or résumé.

4.10. PREFACE

A preface is optional and if present, becomes page iv or page v of the report. A preface may be used to indicate the relationship between the work reported and previous work, current studies, or planned investigations. Such a preface may be appropriate, for example, if the work is part of a series or a component of a broadly based investigation, the results of which may be published in diverse media. In a contractor report, the preface may be used to document a Fisheries and Oceans Canada contract number or to acknowledge the scientific authority.

4.11. HEADINGS

Terse, informative headings assist the reader by clarifying the report's structure and organization.

Use centered bold capital letters for first level headings; flush-left bold capital letters for second level headings; flush-left bold lower-case italics or underlined text for third level headings; and indented lower-case italics or underlined text for fourth level headings. Text begins on the second line following the heading for first, second, and third level headings but follows directly after fourth level headings. Headings are listed, without change, to the third or fourth level, as appropriate, in the table of contents.

Examples:

FIRST

Text begins here after first level headings.

SECOND

Text begins here after second level headings.

Third

Text begins here after third level headings.

Fourth: Text begins here after fourth level headings.

4.12. REFERENCES

References are formatted according to Instructions to Authors for the *Canadian Journal of Fisheries and Aquatic Sciences*, NRC Research Press at: http://pubs.nrc-cnrc.gc.ca/cgi-bin/rp/rp2_auth_e?cjfas.

Use the name-and-year system when citing references in the text. The surname(s) of the author(s) and the year of publication are included in the text in parentheses. If the reference has more than two authors, include only the surname of the first author followed by "et al.". The placement of the parentheses depends on the use of the reference in the sentence.

Examples:

Brown (2000) compared...
Brown et al. (2000) compared...
...were compared (Brown and Smith 2000).
...were compared (Brown et al. 2000).

Personal communications are not listed in the reference list. Using parentheses in the text, state the name and mailing address of the communicator followed by "pers. comm."

If an unpublished book or article has been accepted for publication, list it in the reference list section followed by the notation "in press". Only those manuscripts that are in page proof stage or for which there is an acceptance letter can be considered in press. If an article is submitted but not yet accepted, state the name and address of the author of the unpublished material followed by the notation "unpublished data" in the text and do not include it in the reference list.

Example:

Peckarsky, B.L., Taylor, B.W., McIntosh, A.R., McPeek, M.A., and Lytle, D.A. 2001. Variation in mayfly size at metamorphosis as a developmental response to risk of predation. Ecology. In press.

References are listed at the end of the report, in alphabetical order according to surname of the first author. References with the same first author are listed in the following order: papers with one author only are listed first in chronological order; papers with dual authorship follow and are listed in alphabetical order by the last name of the second author; and papers with three or more authors appear after the dual–authored papers and are arranged chronologically.

The following bibliographic citations illustrate style and punctuation in reference lists. *Serial Sources for the BIOSIS Data Base* is the authority for abbreviations.

Examples:

Journal article

Bondini, A. 2000. Reconstructing trophic interactions as a tool for understanding and managing ecosystems: application to a shallow eutrophic lake. Can. J. Fish Aquat. Sci. 57: 1999-2009.

Entire issue of a journal

Lean, D.R.S. (ed.). 2000. The St. Lawrence River. Can. J. Fish. Aquat. Sci. 57 (Suppl. 1). 181 p.

Book

El-Sayed, S.Z. (ed.). 1994. Southern Ocean ecology: the BIOMASS perspective. Cambridge University Press, Cambridge, U.K. 399 p.

Ward, J.V. 1992. Aquatic insect ecology V.1: biology and habitat. Wiley & Sons, New York. 438 p.

Book in a series

Crawford, S.S., 2001. Salmonine introductions to the Laurentian Great Lakes: an historical review and evaluation of ecological effects. Can. Spec. Publ. Fish. Aquat. Sci. 132. 205 p.

Part of a book

Porter, K.G. 1996. Integrating the microbial loop and the classic food chain into a realistic planktonic web. *In* Food webs: integration of patterns and dynamics. Edited by G. Polis and K.O. Winemiller. Chapman and Hall, New York. pp. 51-57.

Thesis

Ptashynski, M.D. 2000. Accumulation, distribution, and toxicology of nickel in lake whitefish (*Coregonus clupeaformis*) and lake trout (*Salvelinus namaycush*) exposed through the dietary route of uptake. Thesis (M.Sc.) University of Manitoba, Winnipeg, Man. 127 p.

Report

Zitko, V., and Collins, H. 1997. Mercury and organochlorine compounds in eels (*Anguilla rostrata* L.) from the Miramichi watershed. Can. Manuscr. Rep. Fish Aquat. Sci. 2396: 31 p.

Translation

Hagen, W. 1988. On the significance of lipids in Antarctic zooplankton. Ber. Polarforsch. 49: 1-29. [Pages 5-63 and 92-117 translated from German by Can. Transl. Fish. Aquat. Sci. 5458, 1989.]

Corporate author

St. Lawrence Beluga Recovery Team. 1995. St. Lawrence beluga recovery plan. Fisheries and Oceans Canada and World Wildlife Fund (Canada), Toronto, Ont. 73 p.

Electronic publication

World Biodiversity Database CD-ROM Series. 1999. Euphausiids of the world ocean. Expert Centre for Taxonomic Identification, Amsterdam, The Netherlands.

Internet

Zitko, V. 2001. First derivative UV spectra of surface water as a monitor of chlorination in drinking water treatment. TheScientificWorld [serial online], 1: 39-43. http://www.thescientificworld.com (accessed 28 January, 2002).

4.13. TABLES

All tables should be numbered consecutively in Arabic numerals. An informative, complete, and self-contained caption is required for each table; type this immediately above the table.

Ideally, each table should be placed in the text close to where it is first mentioned. However, where a series of tables would interrupt the text, it may be better to present all tables together at the end of the report.

4.14. ILLUSTRATIONS

Number each illustration consecutively in Arabic numerals and provide a complete, self-contained caption immediately below the figure. Provide clear labels and scales on all figures. For microscopic drawings or photomicrographs, scale bars rather than magnification factors are essential. If photo-reduced, all letters and numerals should be no less than 1 mm high after reduction.

As with tables, either place each illustration in the text close to its first mention or present all illustrations together at the end of the report after the tables.

4.15. PAGINATION

Preliminary pages (i.e. title page, colophon page, contents, abstract and résumé and preface) are numbered in lower-case Roman numerals. The pages of the report, beginning with the introduction and including tables, figures, and appendices are numbered consecutively with Arabic numerals. Right-hand pages are odd-numbered pages; even numbers are on left-hand pages. Leave a blank page, if necessary, to ensure that new chapters or appendices begin on a right-hand page. The blank page is numbered, although it is not necessary to print its page number.

4.16. FORMAT: PRINT VERSUS ELECTRONIC

To conform to the Treasury Board's new mandatory Procedures for Publishing, which took effect on June 1, 2013, it is now preferable and in most cases mandatory to publish reports in electronic format only. These new procedures were announced in In the Loop on October 25, 2013.

There are six exceptions for printing:

1. a printed version is specifically required under legislation, regulations or parliamentary procedures;
2. the product informs the public about key information related to health, safety or security issues;
3. a printed version is required to meet the specific needs of the target audience;
4. the size or format of the product does not allow for printing using commonly available printers;
5. an existing contract for printing, warehousing or distribution services, put in place prior to these Procedures taking effect, cannot be cancelled, or the cost of cancelling the contract exceeds the benefits; or
6. the Minister or the person designated in Schedule VI (Part III, Column II) of the Financial Administration Act requests the printing.

4.17. ERRATA

If there is an error or omission in a report, an erratum is issued.

For print publications, the erratum, usually presented on a single page and identified as "Erratum", contains the correct citation for the report; the page number; the line, figure, or table number; and the correct or missing information. The erratum is distributed to the addresses listed in Appendix 6.

Example:

Loucks, R.H., and Smith, R.E. 1989. Hudson Bay and Ungava Bay ice-melt cycles for the period 1963-1983. Can. Contract. Rep. Hydrogr. Ocean Sci. 34: 48 p.

Page 6: line 7 should read "subarea series peak..."

For electronic publications, a link is made from the missing or incorrect information in the report to the erratum file which contains the correct citation for the report; the page number; the line, figure, or table number; and the correct or missing information. The table of contents of the report may also be edited to include 'erratum' at the appropriate heading and a link to the erratum file.

4.18. REGISTRATION OF ELECTRONIC PUBLICATIONS IN WAVES

Fisheries and Oceans Library staff ensures these scientific reports are freely available to the public. These scientific reports are archived on a secure departmental server and a permanent hyperlink for each report is created in WAVES, the DFO Library catalogue.

The author of the publication must provide an electronic copy in PDF format to the DFO Systems Librarian. The report must be fully assembled with all figures and tables inserted in the text.

5.0. DISTRIBUTION OF REPORTS

It is the author's responsibility to send the electronic version to the libraries listed in Appendix 5. The distribution of print copies is now optional.

APPENDIX 1. EXAMPLES OF COVERS

No Net Loss of Fish Habitat : An Audit of Forest Road Crossings of Fish-Bearing Streams in British Columbia, 1996-1999

D. J. Harper and J. T. Quigley

Habitat and Enhancement Branch
Fisheries and Oceans Canada
555 West Hastings Street
Vancouver, BC
V6B 5G3

2002

Canadian Technical Report of Fisheries and Aquatic Sciences 2319

Fisheries and Oceans Canada | Pêches et Océans Canada

Canada

APPENDIX 1. EXAMPLES OF COVERS (Continued)

Exploratory Intertidal Clam Surveys in British Columbia – 1998

G.E. Gillespie and N.F. Bourne

Science Branch, Pacific Region
Fisheries and Oceans Canada
Pacific Biological Station
Nanaimo, BC
V9R 5K6

2000

Canadian Manuscript Report of Fisheries and Aquatic Sciences 2508

Fisheries and Oceans Canada | Pêches et Océans Canada

Canada

APPENDIX 1. EXAMPLES OF COVERS (Continued)

Description of redfish grid surveys in the Gulf of St. Lawrence from 1998 to 2000

B. Bernier and B. Morin

Fisheries and Oceans Canada
Science Branch
Maurice-Lamontagne Institute
850, route de la Mer
Mont-Joli, Québec
G5H 3Z4

2002

Description des relevés par grille de sébaste dans le golfe du Saint-Laurent de 1998 à 2000

B. Bernier et B. Morin

Pêches et Océans Canada
Direction des Sciences
Institut Maurice-Lamontagne
850, route de la Mer
Mont-Joli (Québec)
G5H 3Z4

2002

Canadian Industry Report of Fisheries and Aquatic Sciences 265

Rapport canadien à l'industrie sur les sciences halieutiques et aquatiques 265

Fisheries and Oceans Canada | Pêches et Océans Canada

Canada

APPENDIX 2. PRINTING AND BINDING SPECIFICATIONS

Each establishment is responsible for having its own covers printed according to the specifications below.

Print Quality	Informational
Trim Size	8 ½" x 11"
Cover Stock	Rockland (Cover & Vellum Bristol) 67 lb.
Binding	Saddle-stitch or side-wire
Front Cover	Rockland (Cover & Vellum Bristol) 67 lb.
Back Cover	Rockland (Cover & Vellum Bristol) 67 lb.

Rockland Cover and Vellum Bristol Colours for Covers

Series	Cover & Vellum Bristol Colour
Can. Tech. Rep. Fish. Aquat. Sci.	Vellum Bristol Tan
Can. Manuscr. Rep. Fish. Aquat. Sci.	Vellum Bristol Green
Can. Ind. Rep. Fish. Aquat. Sci.	Vellum Bristol Azure
Can. Data Rep. Fish. Aquat. Sci.	Vellum Bristol Salmon
Can. Tech. Rep. Hydrogr. Ocean Sci.	Vellum Bristol Orchid
Can. Contract. Rep. Hydrogr. Ocean Sci.	Cover Grey
Can. Data Rep. Hydrogr. Ocean Sci.	Vellum Bristol Buff
Econ. Commer. Anal. Rep.	Cover Ivory

APPENDIX 3. EXAMPLES OF TITLE PAGES

Canadian Technical Report of
Fisheries and Aquatic Sciences 2385

2001

A LIMNOLOGICAL STUDY OF SELECTED LAKES IN THE LAC DE GRAS AREA, NORTHWEST TERRITORIES WITH SPECIAL REFERENCE TO FISH CONTAMINANTS

by

K.A. Martin

Fisheries and Oceans Canada
Freshwater Institute
501 University Crescent
Winnipeg, MB
R3T 2N6
E-mail: martink@dfo-mpo.gc.ca

APPENDIX 3. EXAMPLES OF TITLE PAGES (Continued)

Canadian Manuscript Report of
Fisheries and Aquatic Sciences 2397

1997

A REVIEW OF BURBOT (Lota lota) LIFE HISTORY AND HABITAT USE IN RELATION TO COMPENSATION AND IMPROVEMENT OPPORTUNITIES

by

J. D. McPhail[1]

Habitat and Enhancement Branch
Department of Fisheries and Oceans
555 West Hastings Street
Vancouver, BC
V6B 5G3

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B.D. Chang and T.W. Sephton

Science Branch, Aquaculture Division
Maritimes Region Fisheries
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Station
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